# BASS Customer Meeting Wrapup – July 5, 2006

## BASS TALS AMR Project Status

We appreciate and value the excellent attendance at today's BASS Customer meeting. Our long-term goal is to provide something more than data transformation:  an *effective decision-making tool*. Your participation is critical to our success!

### Accomplishments

- Completed development and testing of Packet Management.
- Completed development and testing of establishing the allotment coding structure for expenditures, revenue, cash receipts and cash disbursements.
- Finalized the list of required allotment reports for the first release of TALS.
- Created mock-ups of the following reports for customer review:
  - Revenue Detail
  - Cash Disbursements
  - Cash Receipts Detail

### Objectives for the Next Two Months

- Refine the TALS AMR work plan (need to make decisions on what functionality may have to wait until a future release of TALS).
- Complete development and testing of creating the allotment detail for expenditures (option 1 and option 2), revenue, cash receipts, and cash disbursements (the target completion date is August 31, 2006).
- Complete development and testing of the Allotment Report parameter page.
- Begin report development and testing of:
  - Revenue Detail
  - Cash Disbursements
  - Cash Receipts Detail

### Top 3 Concerns

- Project Schedule
- Resource availability
- Getting agency input on reports

### Upcoming

- You will receive information about changes to our project plan by the August 2nd Customer meeting.
- Our next meeting is scheduled for Wednesday, August 2, 1:30 p.m. - 4:00 p.m., at the OFM Point Plaza West Training Room.

## TALS AMR Demo Website

- Contact Sara Corbin at sara.corbin@ofm.wa.gov for your login and password.
- This is currently limited to Packet Management functionality.
- A quick reference guide is available.
- Coding Structure and Allotment Detail will be added once they are available.

### Review Process

## Your participation is essential!

The schedule is very tight -- the TALS AMR team needs quick feedback from you. Carla Delducco will distribute report mockups and other information that need customer review in small amounts via the ListServ.

We are sensitive to your time constraints. A week turnaround time is acceptable for review. If you want to provide input, but know that your input will be delayed, contact Carla at carla.delducco@ofm.wa.gov as soon as possible. If we do not receive feedback from you, we will assume that you are comfortable with our approach and progress.

**Questions for you to consider:**

1. Do these mockups meet your needs?
2. What kind of data do you need to administer accounts?
3. Is anything missing or unclear where totals are?
4. Four drivers were identified by customers (Program Index, Org Index, Appropriation Index, and Budget Unit). Do you have any others?
5. Do you want to continue labeling quarterly packets 1-7 (e.g. continue to select within your agency to create quarterly packets)? The new comment field will have a place to enter date and time. Note: OFM does not require this anymore, and if this is not a business need for you, this feature will not be included.

## New Features

- Reports will have a similar look and feel.
- Tabs will be clearly identified – with no codes such as DC, RC, and RD.
- Comments will be within the packets. Agency internal comments will not be viewable by OFM. Your co-workers will be able to see your comments, and these will remain internal within your agency.
- We have heard your concerns that you don't want months shown across the page, and agree that this is desirable. Obtaining this is a development challenge, and we will keep you informed of our progress.

## Resources

- [BASS TALS Website](BASS TALS Website)
- [Enterprise Reporting training](Enterprise Reporting training) is strongly encouraged.

## Agencies Represented

Office of the Attorney General, Department of Corrections, Department of Ecology, General Administration, Office of the Governor, Health Care Authority, Labor & Industries, Department of Natural Resources, Office of Financial Management Small Agency Client Services, Pollution Liability Insurance Agency, State Parks, Department of Social and Health Services, State Patrol, Office of the Superintendent of Public Instruction, Office of the State Treasurer, Department of Veterans Affairs, and Office of Financial Management BASS TALS Project Team Members